Questions & Answers

1. What options are there for transportation from the airport to the hotel?

It is possible to use public transportation or take a taxi from the airport.

Taxi – Taxi service from Budapest Airport costs approximately 30 euros per car (costs can be split if you arrive with another participant and want to share a taxi). There is a centralized taxi station curbside, as you exit the arrival hall. The address to the hotel is: Benczur utca 35, Budapest 1068 Hungary. The ride takes about 20-30 minutes depending on traffic.

Public transportation – 110E busline travels between 4 AM morning and 1 AM night every 12-30 minutes. The ride costs about 3 euros and it takes about 40 minutes to get from the airport to downtown (Deák Ferenc tér / square). From Deák Ferenc square you can take Metro line nr 1 direction Mexikoi út and get off at Bajza utca station which is within <u>walking distance</u> to Hotel Benczur. Keep in mind that the complete trip from the airport to the hotel takes up to 1 hour.

2. Can I fill my reusable water bottle with water from the tap?

Yes, it is possible to bring your own reusable water bottle and fill it with water from the tap. If you are not comfortable with this, there are plenty of supermarkets in the area where you can buy bottled water to fill your own reusable water bottle.

3. What is included in the price for the conference when staying at the hotel?

The price for the conference includes lodging, conference registration and materials, and all coffee breaks and meals (breakfast, lunch and dinner) from dinner on Monday evening to breakfast on Thursday.

4. Can I attend the conference but not stay at the hotel?

Yes this is possible. If you arrange your own accommodation in the area, you can attend the entire conference as a day guest. The price for day guests includes conference registration and materials, and all coffee breaks and meals (lunch and dinner) from dinner on Monday evening through dinner on Wednesday.

5. Can I stay extra nights at the hotel before or after the conference?

Via our doo booking system there is no option of arriving on Sunday 17th March or of staying on after the end of the conference except for speakers, planning team and those people who are taking part in the pre-conference event ON Monday 18th March. Participants in the pre-conference event on Monday 18th March need to book an extra night via the doo booking system and they are expected to arrive on the Sunday. Keep in mind that dinner on Sunday 17th March is not included in the fee, but breakfast and lunch on Monday are.

6. Can the hotel accommodate food allergies and dietary needs?

The hotel can accommodate many food allergies and dietary needs. Please indicate any food allergies and dietary requirements when booking so we can submit them to the hotel. If your wishes cannot be met, we will contact you to find a suitable solution. All meals will be served buffet-style.

7. What is the cancellation policy?

Any conference participant who cancels their own booking, for whatever reason, prior to 17th January 2024 will forfeit the non-refundable booking fee of €25,00. Any conference participant who cancels their own booking, for whatever reason, between 17th January and 17th February 2024 will forfeit 50% of their full conference fee, unless we can give their place to someone on the waiting list. Any conference participant who cancels their own booking, for whatever reason, on or after 17th February 2024 will forfeit 100% of their full conference fee, unless we can give their place to someone on the waiting list.

8. How do I make a reservation or payment for the conference?

All reservations must be made online through our booking system doo Booking. After selecting the ticket(s) and entering the personal details, and optional different invoice details, you will be forwarded to the payment method selection page. You can choose for 'Bank transfer' or 'PayPal / credit card / direct debit'.

Bank transfer: After the booking you will receive an email with your request for payment that contains all information and bank details for the bank transfer. When payment has been received you will receive another email that confirms your registration. If you selected this method during the early bird rate period, make sure you complete the bank transfer within one week after 5th January 2024.

PayPal / credit card / debit card: This payment process takes place in a separate window. When you do not have a PayPal account, you can enter your email address and continue to pay as a guest, using a debit or credit card. If you want to use a company card, make sure you have added the card holder's name and

company address in the invoice details. After your payment, you will be redirected back to the doo Booking page automatically. In case this should not work, please use the return option on the PayPal page.

If you are repeatedly unable to complete the payment via the offered methods, please email Renate Hauer (e-mail to events@aem.de) to see what alternative option we can offer.

9. In which hotel will the conference or the pre-conference event take place?

The EMCC 2024 will take place at <u>Hotel Benczúr</u> in the center of Budapest. Address: H-1068 Budapest, Benczúr utca 35.

The pre-conference event will take place two doors down at the Hungarian Baptist Union (Magyarországi Baptista Egyház). Address: H-1068 Budapest, Benczúr utca 31.

10. What time does the conference start and end?

Please have a look at the <u>Timetable EMCC 2024</u>

11. A few more practical tips

- Hair dryers are available in the hotel rooms.
- Internet is available, there is an open network, on all floors of the hotel. Don't expect the internet to be fast.
- Irons are available at the front desk of the hotel.
- Don't forget to bring your personal water bottle, you can drink water from the tap.
- Please check if you need a travel adapter for any electric devices you might bring.
- Hungary uses Forint (HUF). There is an ATM in the hotel.

If you have any remaining questions after ready our Q&A, please feel free to contact us.